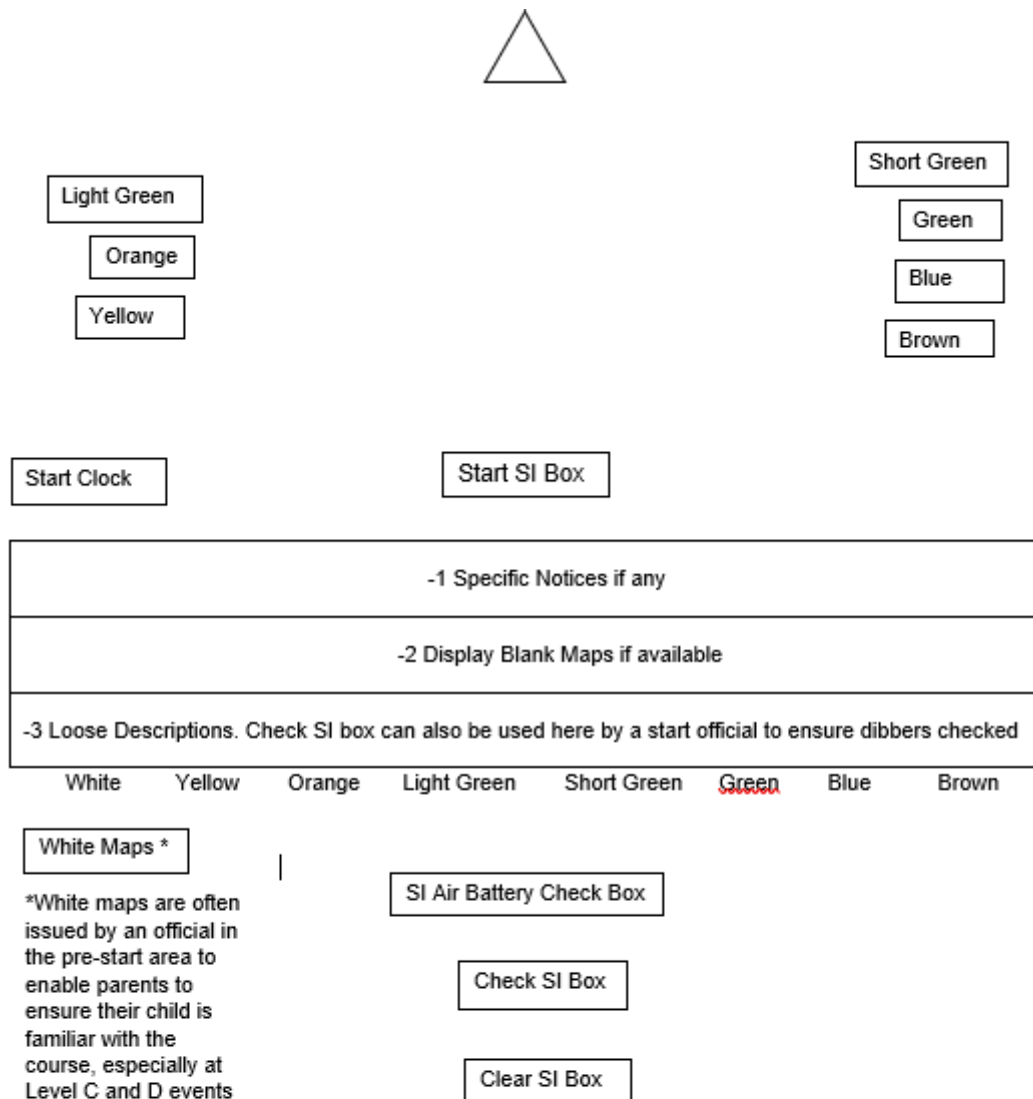# East Pennine Orienteering Club

General Start Layout

Note: This layout is to give a general idea of how the Start should look. Some areas may require a slightly different layout and this will be determined by the Planner in liaison with Controller, Organiser and Start Team Leader

Team Leader: Please ensure you know how the Start is to be set up. Make sure you have the equipment needed (see below). Make sure other team members know the plan for the Start layout. The Start is relatively quick and straightforward to set up.

Start Official at -1: Make sure the start kite is pointed out to the competitors if there is any doubt where it is. Tell them 'On the last bleep dib the start box and then pick up your map'

Helpers: At most events the Start can be efficiently run with 2-3 helpers. One at -3 to call up starters and check dibbers (if not already checked on a box on a stake) and one at -1 advising to start on the last beep, dib the start box and pick up the map from under the box. It can be useful to

have a 3rd helper to place the maps under the boxes to stop people struggling to grasp them out of the box, especially at busy times, but this isn't always essential and could be done by the helper at -1 if needed.

EQUIPMENT NEEDED

- The planner will provide you with the following SI Boxes – Clear, Check, SIAC Battery Check and Start
- The Planner will also place the start kite in position.
- The Planner will provide boxes of maps placed into boxes for the correct course. White maps can usually be issued before the start lanes to enable parents to talk their child through the course if needed.
- Bricks to hold maps down in windy weather.
- Start sign.
- Course Signs for competitors to queue behind.
- Start clock from Store.
- Notices boards – if needed.
- Tape and pegs to layout start lanes. Chalk may be required for some Urban events.
- Stakes to stand Clear and Start SI boxes on as minimum. Check and SIAC Battery boxes can be held by a start official if needed.
- Hand sanitizer – currently needed due to Covid requirements.
- Chairs (Helpers to provide their own if required).

SETTING UP PROCEDURE

1. Make sure everything is collected or you have agreed with someone else to bring the equipment needed, e.g. Organiser

2. Make sure you have mobile phone numbers of all key officials.

3. DAY OF EVENT:

Team Leader +1 must arrive in plenty of time to set up the start for EPOC helpers to start from 10am. May have to tape from car park etc?

Start setting up about an hour before first start. Should be set up 30 minutes before first start.

Get clearance from Controller before setting anyone off.

AFTER THE START HAS FINISHED

Collect all the equipment together, completely tidy up but leave the Start kite in place until the last person has finished

Make sure clocks are turned off at the end of the event

Take all SI units (Clear, Check, SIAC, Start) to the Download Team

Give all unused maps to the Planner or Organiser

Return all equipment to the Event Organiser or back to Stores (as agreed with Organiser)

Updated June 2021